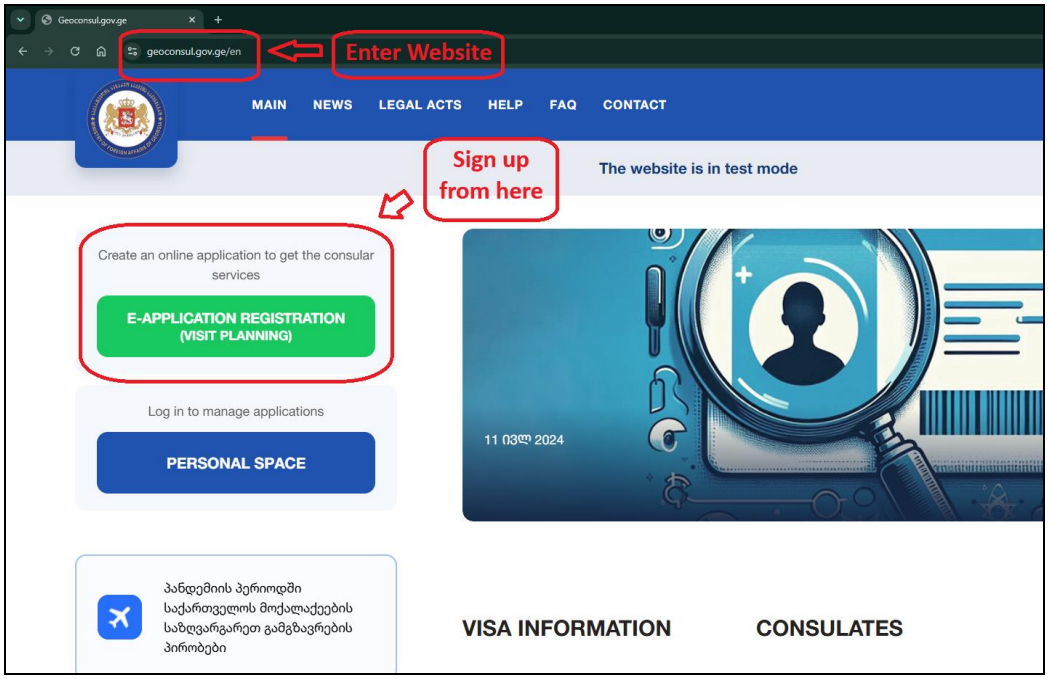
Filling out the online application step-by-step

Creating a Personal Account

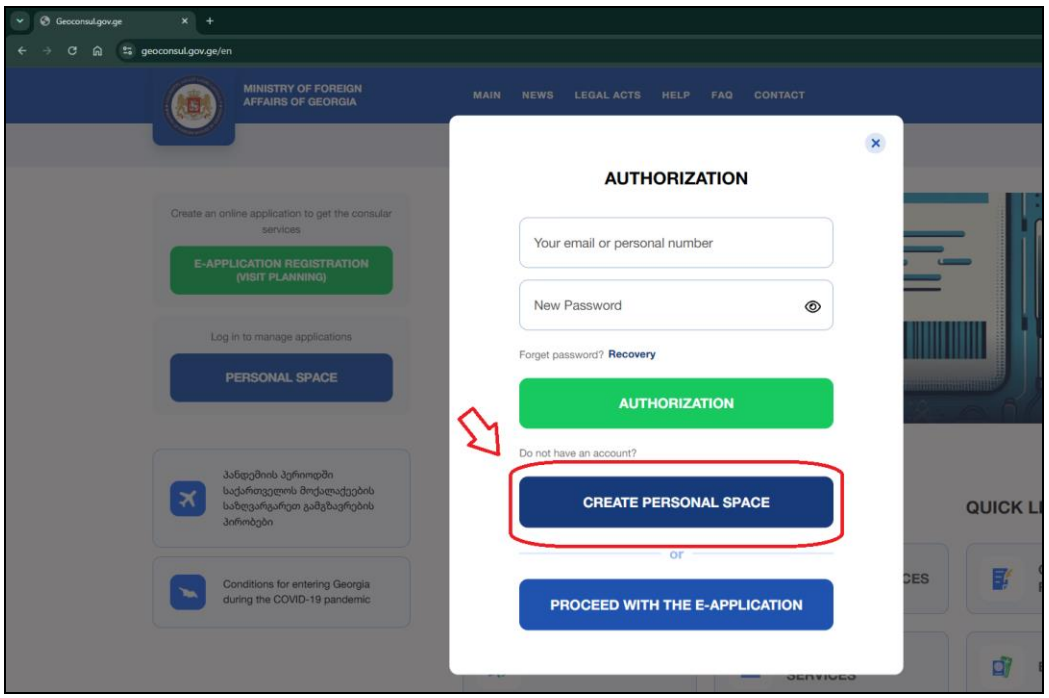
Before submitting an online application, applicant must first create a personal account on the **geoconsul.gov.ge** website. Creating a personal account allows the applicant to edit application, reschedule appointments, add extra services, track request in real time, and securely store documents.

1. Enter the website: https://www.geoconsul.gov.ge/en

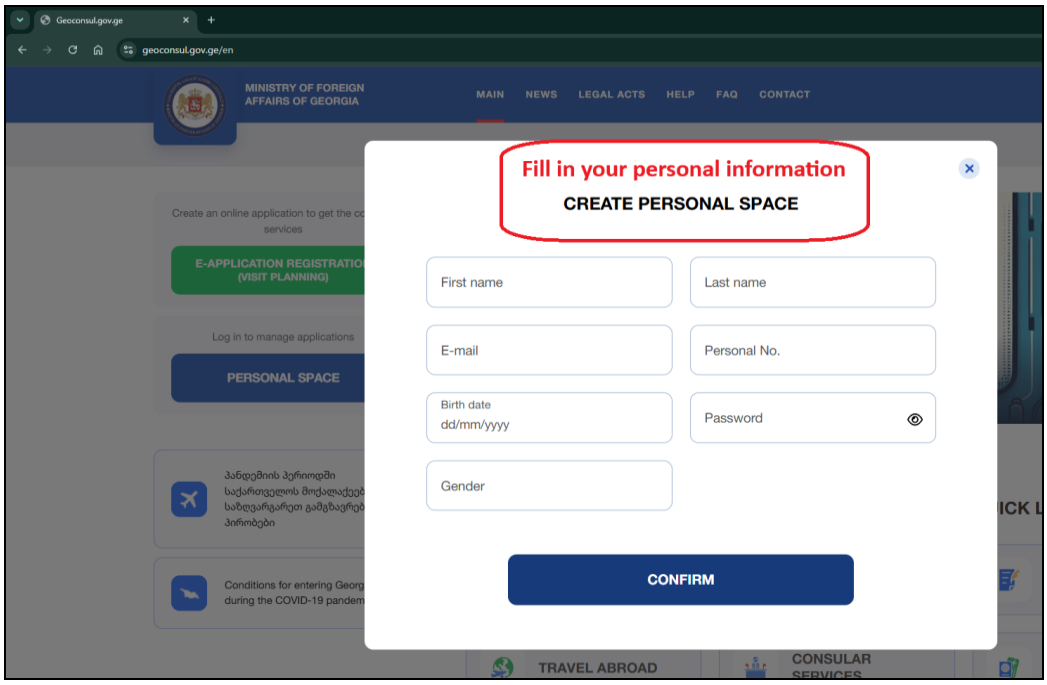
2. Click on "**E-APPLICATION REGISTRATION (VISIT PLANNING)**".



3. Click on "**CREATE PERSONAL SPACE**".



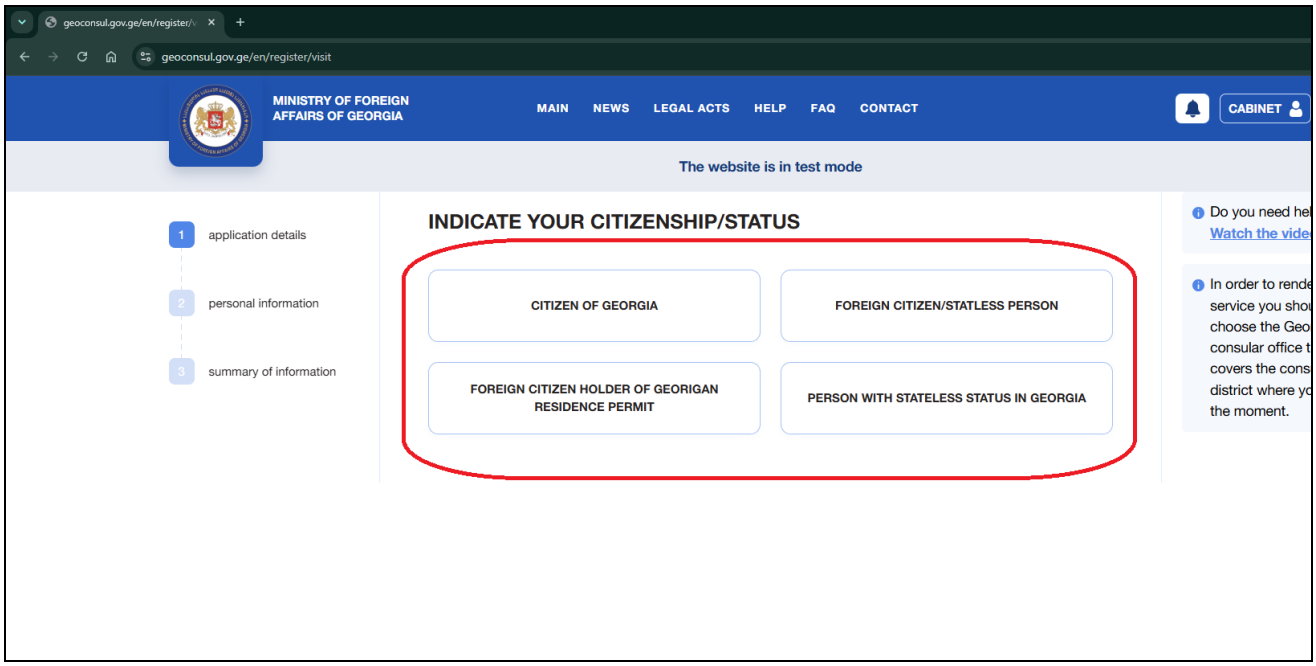
4. Enter the applicant's personal information >> "**CONFIRM**".



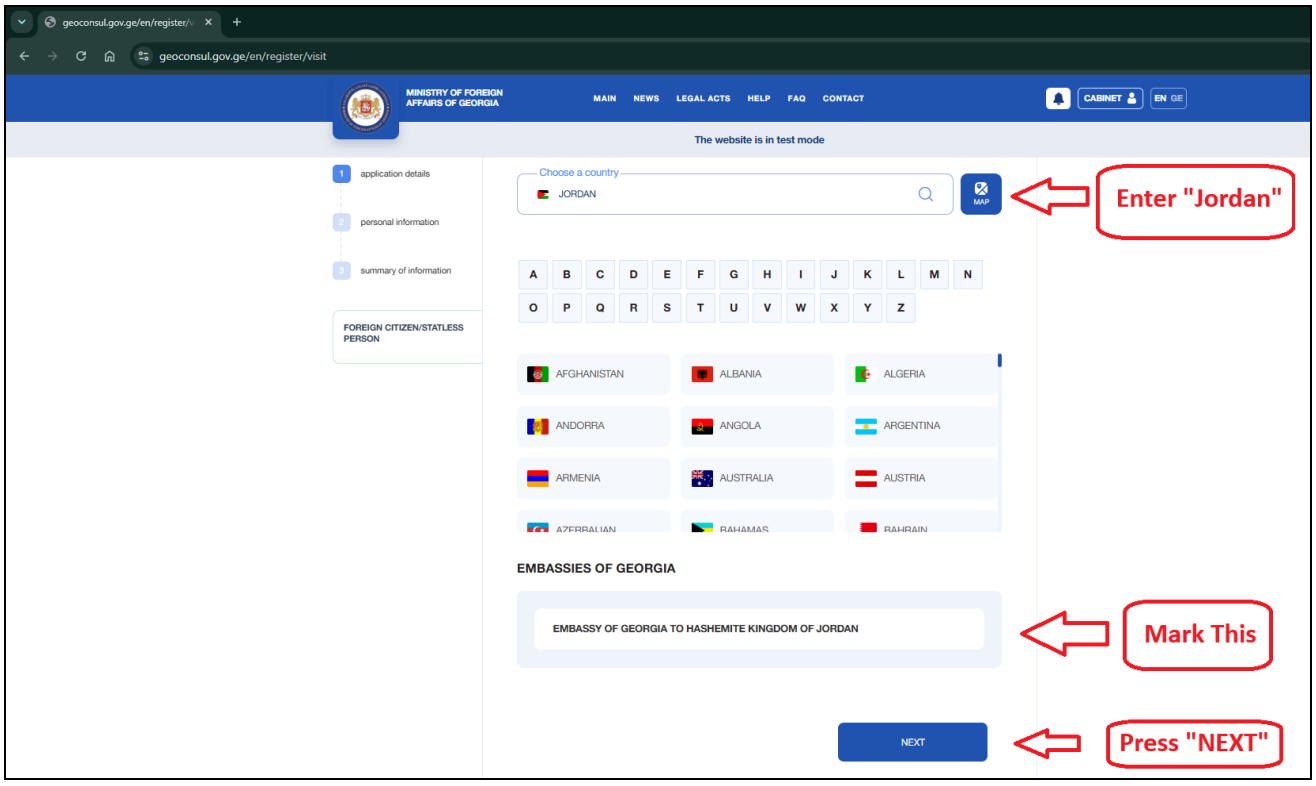
After clicking "CONFIRM", the geoconsul personal account is successfully set up and ready to use. The applicant can then log in anytime using their email and password.

Submitting Online Application for Consular Services

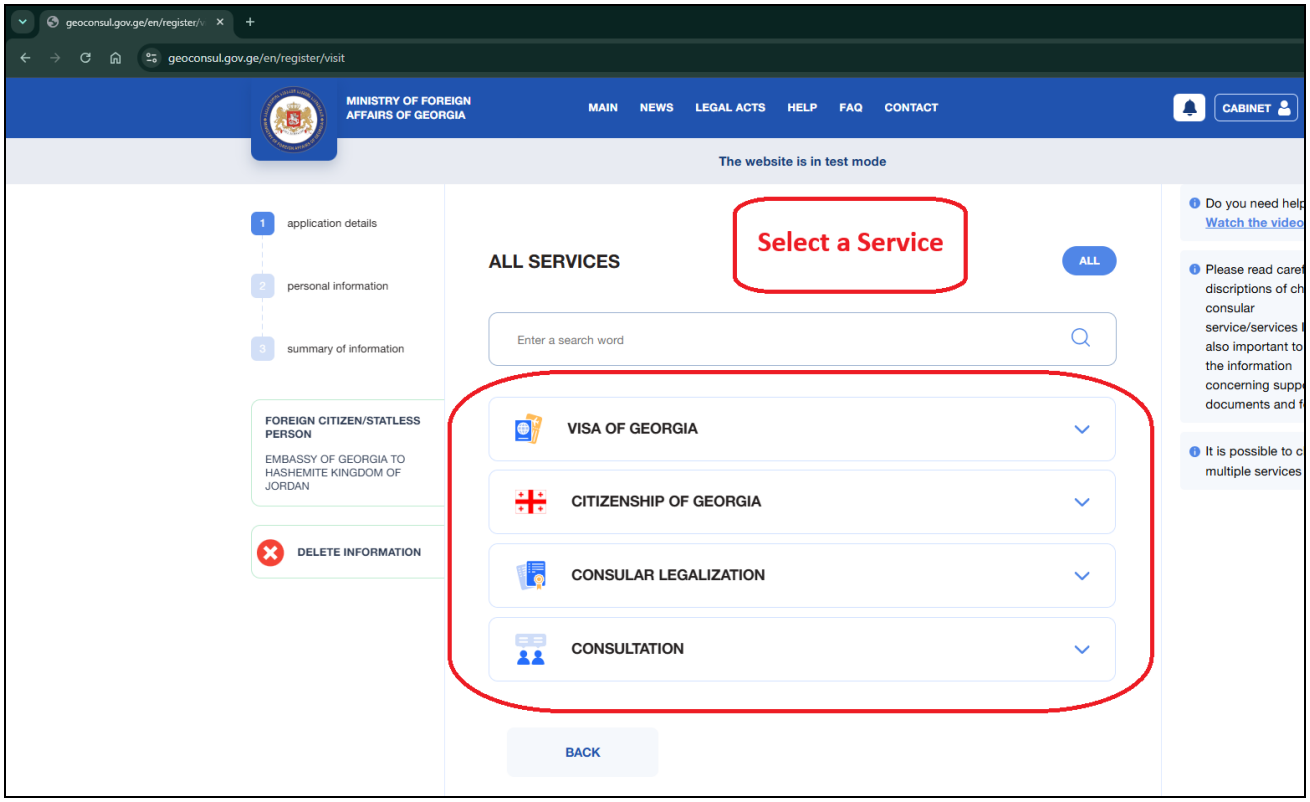
1. Indicate applicant citizenship - Before starting the online application, please select the applicant's status in relation to Georgia (whether the applicant is a Georgian citizen or a foreign citizen).



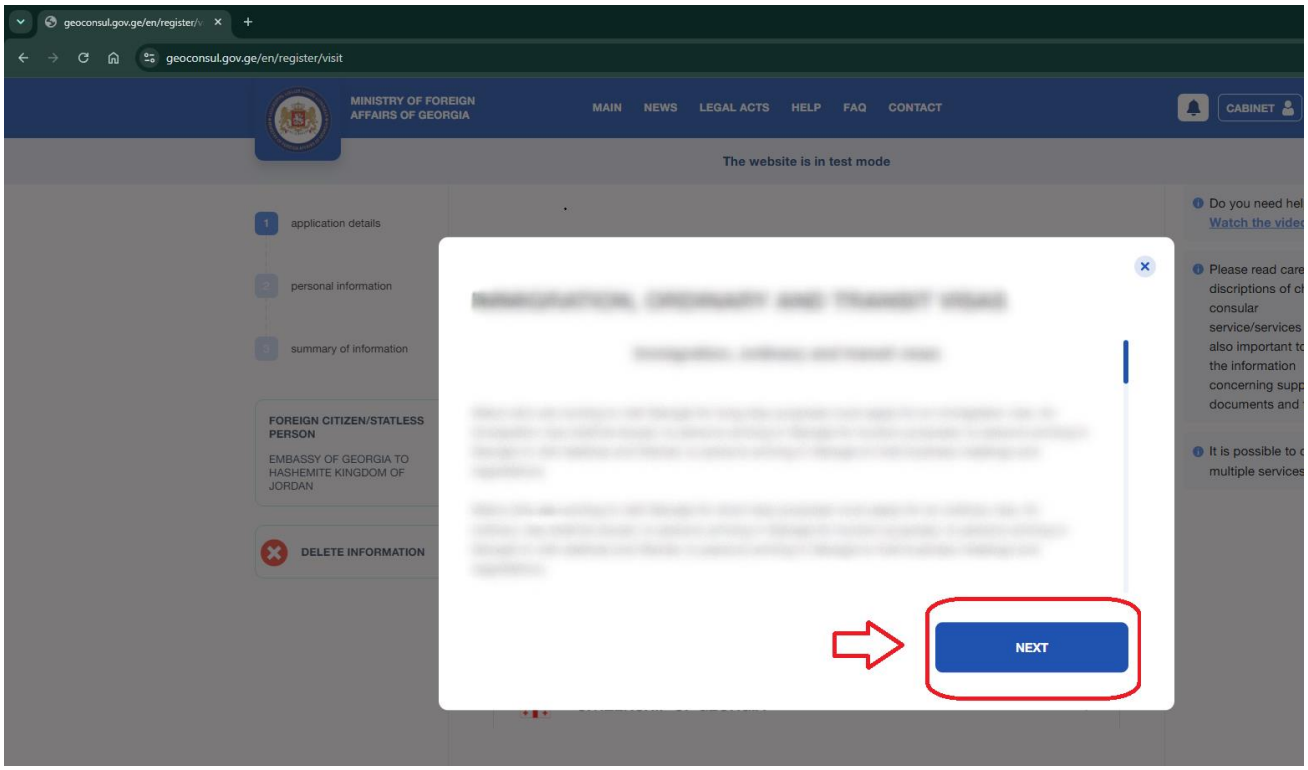
2. Enter "**JORDAN**" >> Choose the Georgian consular office "**Embassy of Georgia to the Hashemite Kingdom of Jordan**". >> Click "**NEXT**"



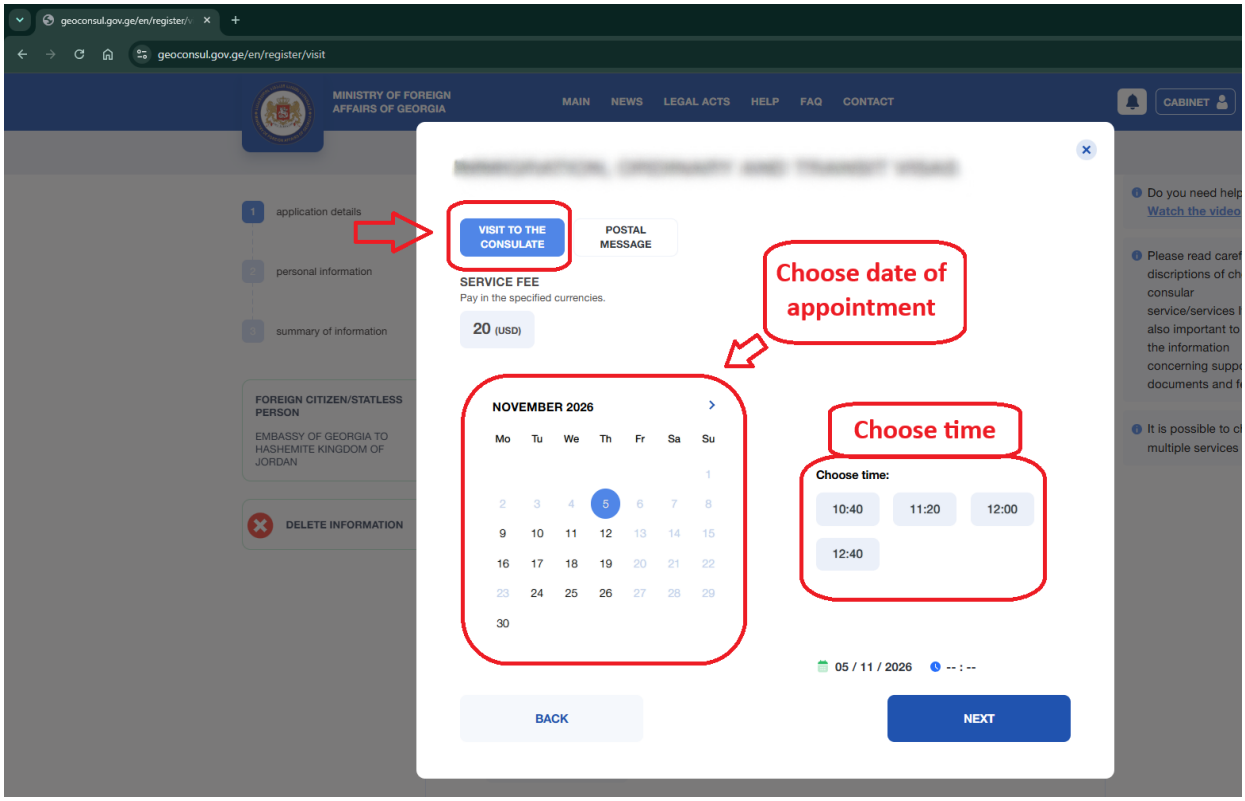
3. Choose the relevant service from the list



4. Once the applicant selects the required service from the list, a pop-up window will appear. Please read the information carefully and click "**NEXT**".

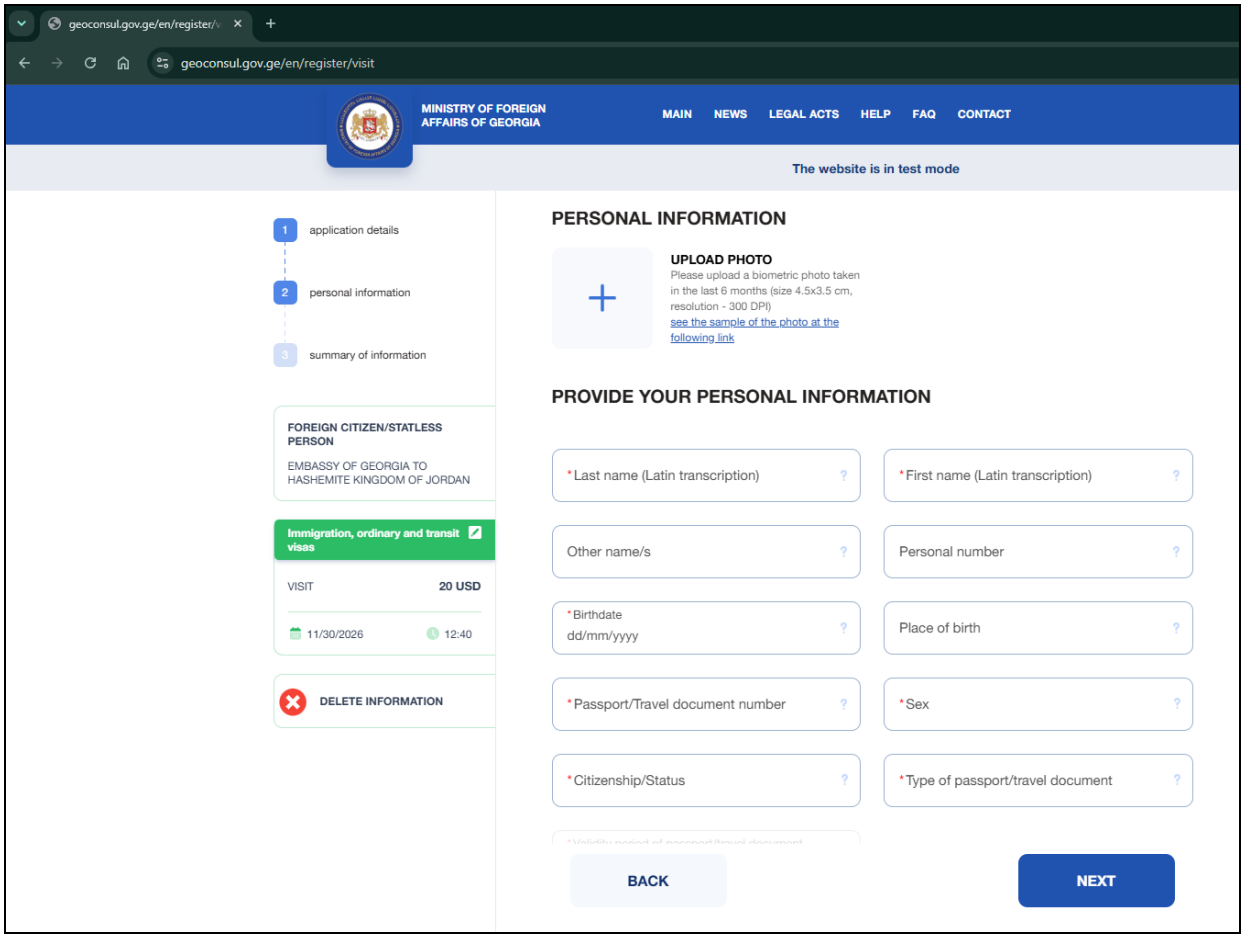


5. Choose "**VISIT TO THE CONSULATE**" – Choose date of appointment, Choose time.



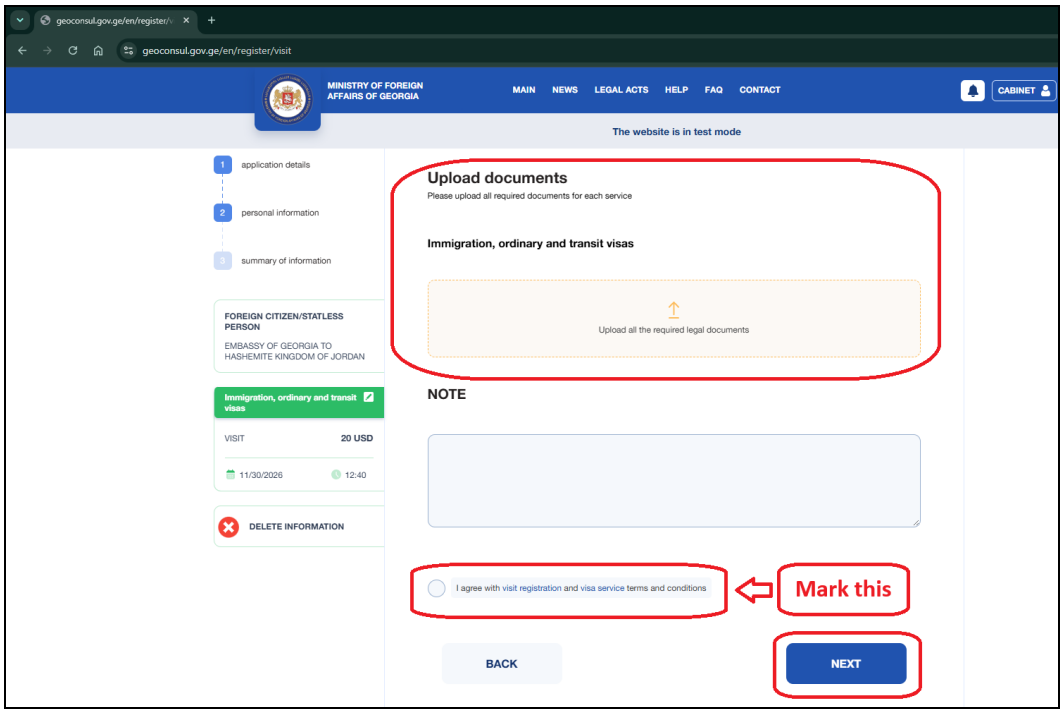
__NOTE:__ DOCUMENTS SUBMITTED BY POST OR EMAIL WILL NOT BE ACCEPTED.

6. Enter the applicant's personal information

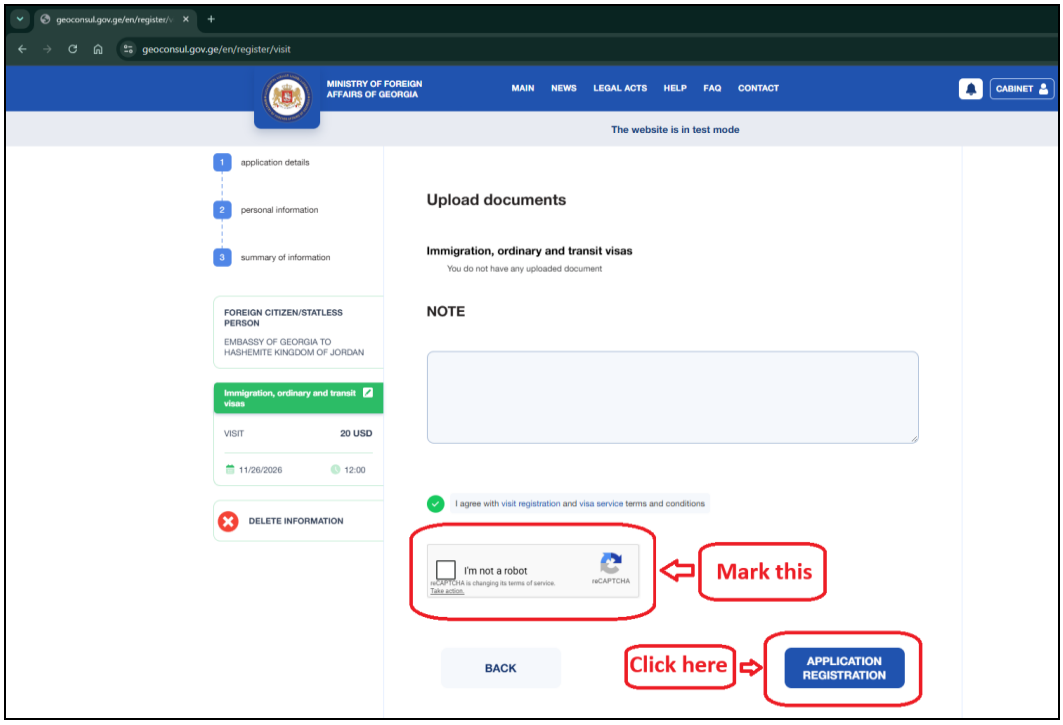


7. Upload documents and proceed

After completing the applicant's personal information, upload the necessary documents, agree to **the terms and conditions for visit registration and consular services**, and click "**NEXT**" to proceed.



8. On the final "**Application Summary**" page, carefully double-check all entered details, answer the basic questions, complete the "**I am not a robot**" verification, and click "**APPLICATION / REGISTRATION**" to finalize the submission.



At the end of the online application process, a PDF version of the completed application form will be sent to the email address provided by the applicant. This application form includes details regarding visit date, applicant information, and terms and conditions.